

DEPARTAMENTON I KAOGHAO GUINAHAN CHAMORRO
DEPARTMENT OF CHAMORRO AFFAIRS



Felix P. Camacho
Governor

Sylvia M. Flores
Acting President

Michael W. Cruz, M.D.
Lieutenant Governor

January 23, 2009

The Honorable Judith Won Pat
Speaker
Thirtieth Guam Legislature
155 Hessler Place
Hagatna, Guam 96910

2009 JAN 26 PM 3:29
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Dear Speaker Won Pat:

Submitted herewith is Department of Chamorro Affairs' FY 2009 1st quarter reports covering the period October 2008 through December 2008, as follow:

1. Current Staffing Pattern
2. Expenditure/Encumbrance Report (AS400)
3. Income/Expense Report - President's Office (non-appropriated funds)
4. Income/Expense Report - Research, Publication & Training (non-appropriated funds)
5. Income/Expense Report - Guam Museum (non-appropriated funds)
6. Income/Expense Report - Chamorro Village (non-appropriated funds)
7. Electronic Format of Items 1 through 6 above, one (1) copy

Should you have any questions or require additional information, please do not hesitate to give me a call.

Sincerely,

Sylvia M. Flores
SYLVIA M. FLORES

Attachments

cc: Public Auditor of Guam

30-09-0115
Office of the Speaker
Judith T. Won Pat, Ed. D.
Date 01/26/09
Time 3:29
Received by [Signature]

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DIBISION FINO' YAN KOTTURAN CHAMORRO
Chamorro Language and Culture Division

DIBISION I SENGSONG CHAMORRO
Chamorro Village Division

DIBISION INALIGAO, TINIGE', YAN FINA'NA'GUE
Research, Publications and Training Division

DIBISION FANINADAHEN KOSAS GUAHAN YAN SAGAN RIKUETDON
Guam Museum & Archives Division

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Government of Guam
Fiscal Year 2009
Current Staffing Pattern

[BBMR SP-1]

FUNCTIONAL AREA: Culture, Education & Tourism
AGENCY: Department of Chamorro Affairs

(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
PROGRAM: President's Office			GENERAL FUND																
No.	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	One-Step Increment		Subtotal (E+F+G+I)	Retirement (.2+2.015%)	Retire (DBI) / (.1552*26PP)	Social Security (.62%*2)	Benefits			Dental (Premium)	Total Benefits (K, M, N, O, P, Q)	TOTAL (J+R)
								Date	Amount					Medicare (1.05%*J)	Life (Premium)	Medical (Premium)			
1	101	President	VACANT-Founded	R5	\$ 55,303	\$ -	\$ -	-	\$ -	\$ 55,303	\$ 13,311	\$ 404	\$ -	\$ 802	\$ 174	\$ 1,392	\$ 156	\$ 16,239	\$ 71,542
2	103	Secretary II (Typist)	Portodo-Hernandez, Patti B.	HI10	\$ 29,962	\$ -	\$ -	2/21/2010	\$ -	\$ 29,962	\$ 5,158	\$ 404	\$ -	\$ 311	\$ 174	\$ 1,392	\$ -	\$ 7,439	\$ 37,401
3	104	Administrative Services Officer	Quintanilla, Juanita P.	N9	\$ 45,043	\$ -	\$ -	11/27/2008	\$ -	\$ 45,043	\$ 10,842	\$ 404	\$ -	\$ 653	\$ 174	\$ 1,392	\$ 156	\$ 13,621	\$ 58,664
Grand Total:					\$ 130,308	\$ -	\$ -	-	\$ -	\$ 130,308	\$ 29,311	\$ 1,212	\$ -	\$ 1,766	\$ 522	\$ 4,176	\$ 312	\$ 37,299	\$ 167,607
PROGRAM: Chamorro Language and Culture			GENERAL FUND																
1	602	Administrative Assistant	Pantilo, Jennifer G.	J12	\$ 36,865	\$ -	\$ -	2/14/2009	\$ -	\$ 36,865	\$ 8,873	\$ -	\$ -	\$ 535	\$ 174	\$ 1,392	\$ 156	\$ 11,130	\$ 47,995
Grand Total:					\$ 36,865	\$ -	\$ -	-	\$ -	\$ 36,865	\$ 8,873	\$ -	\$ -	\$ 535	\$ 174	\$ 1,392	\$ 156	\$ 11,130	\$ 47,995
PROGRAM: Research, Publication & Training			GENERAL FUND																
1	401	Administrator	Vacant-Unfunded		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	402	Guam Historic Preservation Officer	Agost, Lynda B.	P13	\$ 61,283	\$ -	\$ -	12/26/2007	\$ 1,788	\$ 63,071	\$ 15,181	\$ 404	\$ -	\$ 915	\$ 174	\$ 1,392	\$ 156	\$ 18,222	\$ 81,293
Grand Total:					\$ 61,283	\$ -	\$ -	-	\$ 1,788	\$ 63,071	\$ 15,181	\$ 404	\$ -	\$ 915	\$ 174	\$ 1,392	\$ 156	\$ 18,222	\$ 81,293
PROGRAM: Guam Museum / Archives			GENERAL FUND																
1	601	Administrator	Vacant-Unfunded	Q1	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	603	Museum Curator	Ramirez, Anthony J.	M2	\$ 30,471	\$ -	\$ -	9/24/2008	\$ 149	\$ 30,620	\$ 7,370	\$ 404	\$ -	\$ 444	\$ 174	\$ 1,392	\$ 156	\$ 9,940	\$ 40,560
3	605	Museum Assistant	Gambon, Colmita B.	E14	\$ 28,670	\$ -	\$ -	7/25/2009	\$ -	\$ 28,670	\$ 6,901	\$ 404	\$ -	\$ 416	\$ 174	\$ -	\$ -	\$ 7,895	\$ 36,565
4	606	Museum Assistant	Ojeda, Lolita T.	E13	\$ 27,700	\$ -	\$ -	4/6/2008	\$ 485	\$ 28,185	\$ 6,784	\$ 404	\$ -	\$ 409	\$ 174	\$ -	\$ -	\$ 7,771	\$ 35,956
5	608	Museum Assistant	Wanstig, Betty Ann P.	E9	\$ 24,151	\$ -	\$ -	2/1/2009	\$ -	\$ 24,151	\$ 5,813	\$ -	\$ -	\$ 350	\$ 174	\$ 1,785	\$ 200	\$ 8,322	\$ 32,473
6	609	Laborer		D1	\$ 15,840	\$ -	\$ -		\$ -	\$ 15,840	\$ 5,813	\$ 404	\$ -	\$ 350	\$ 174	\$ 1,785	\$ 200	\$ 8,726	\$ 24,566
Grand Total:					\$ 126,832	\$ -	\$ -	-	\$ 634	\$ 127,466	\$ 32,681	\$ 1,616	\$ -	\$ 1,969	\$ 870	\$ 4,962	\$ 556	\$ 42,654	\$ 170,120
PROGRAM: Chamorro Village			GENERAL FUND																
1	CV-007	Chamorro Village Manager	Cara, Michael A.	N7	\$ 41,936	\$ -	\$ -	4/15/2009	\$ -	\$ 41,936	\$ 10,094	\$ 404	\$ -	\$ 608	\$ 174	\$ 1,392	\$ 156	\$ 12,828	\$ 54,764
2	CV-002	Administrative Assistant	San Nicolas, Jeffrey A.	J9	\$ 33,266	\$ -	\$ -	2/27/2008	\$ 765	\$ 34,031	\$ 8,191	\$ -	\$ -	\$ 493	\$ 174	\$ 1,392	\$ 156	\$ 10,406	\$ 44,437
3	CV-003	Maintenance Supervisor	Sanchez, Frank Q.	J9	\$ 33,266	\$ -	\$ -	12/8/2008	\$ -	\$ 33,266	\$ 8,007	\$ -	\$ -	\$ 482	\$ 174	\$ 1,392	\$ -	\$ 10,055	\$ 43,321
4	CV-004	Laborer	Evaristo, Edwin P.	D9	\$ 22,968	\$ -	\$ -	3/19/2008	\$ 462	\$ 23,430	\$ 5,640	\$ 404	\$ -	\$ 340	\$ 174	\$ 2,975	\$ 334	\$ 9,867	\$ 33,297
5	CV-005	Laborer	Iriarte, Francisco L.G.	D2	\$ 16,830	\$ -	\$ -	7/5/2008	\$ 248	\$ 17,078	\$ 4,111	\$ 404	\$ -	\$ 248	\$ 174	\$ 1,392	\$ 156	\$ 6,485	\$ 23,563
6	CV-006	Program Coordinator I	Marcos, Gerardo R.	K8	\$ 34,518	\$ -	\$ -	3/16/2008	\$ 719	\$ 35,237	\$ 8,482	\$ -	\$ -	\$ 511	\$ 174	\$ -	\$ -	\$ 9,167	\$ 44,404
Grand Total:					\$ 182,784	\$ -	\$ -	-	\$ 2,194	\$ 184,978	\$ 44,525	\$ 1,312	\$ -	\$ 2,682	\$ 1,044	\$ 8,543	\$ 802	\$ 58,808	\$ 243,786
GRAND TOTAL FY2008 CURRENT STAFFING					\$ 538,072	\$ -	\$ -	-	\$ 4,616	\$ 542,688	\$ 130,571	\$ 4,444	\$ -	\$ 7,867	\$ 2,784	\$ 20,465	\$ 1,982	\$ 168,113	\$ 710,801

Department of Chamorro Affairs
FY 2009 Expenditure/Encumbrance Report
 October 2008 through December 2008

AS400 Account Code	Category	FY 2009 Director's Office Expenses	FY 2009 Chamorro Village Expenses	FY 2009 Language & Culture Expenses	FY 2009 Research, Pub. & Training Expenses	FY 2009 Guam Museum Expenses		FY 2009 General Fund Encumbrances	Total Expenditures & Encumbrances
111	Regular Salaries/Increments	27,517.76	41,749.12	8,222.08		39,553.28			117,042.24
113	Benefits	9,227.21	14,235.46	2,578.04		12,246.22			38,286.93
220	Travel- Off-Island/Local Mileage Reimburs.								0.00
230	Contractual Services	1,115.77						10,784.75	11,900.52
233	Rental	7,770.92				24,106.36		159,386.40	191,263.68
240	Supplies & Materials	764.25						409.00	1,173.25
250	Equipment								0.00
280	Sub-Recipient/Subgrant:								0.00
290	Miscellaneous								0.00
361	Power								0.00
363	Telephone/Toll	874.56						2,553.88	3,428.44
	TOTAL EXPENSES	\$47,270.47	\$55,984.58	\$10,800.12	\$0.00	\$75,905.86	\$0.00	\$173,134.03	\$363,095.06
									\$363,095.06

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Accrual Basis

DEPT. OF CHAMORRO AFFAIRS - PRESIDENT'S OFFICE

Income and Expense
October through December 2008

	<u>Oct - Dec 08</u>
Income	
14300 · Interest Earned	9.70
40000 · Donation	
40100 · FESTPAC	230.00
Total 40000 · Donation	<u>230.00</u>
Total Income	239.70
Expense	
60600 · Meals and Entertainment Expense	98.45
61400 · Office Supplies Expense	246.59
62000 · Promotions Expense	2,661.10
64000 · Miscellaneous Expense	298.45
Total Expense	<u>3,304.59</u>
Net Income	<u><u>-3,064.89</u></u>

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Accrual Basis

DEPT. OF CHAMORRO AFFAIRS RESEARCH PUBLICATION TRAINING
INCOME/EXPENSE
October through December 2008

	<u>Oct - Dec 08</u>
Ordinary Income/Expense	
Income	
14300 · Interest Earned	29.46
40000 · Donation	2,534.00
41000 · Sales-Books	4,631.00
Total Income	<u>7,194.46</u>
Cost of Goods Sold	
5000 · Cost of Goods Sold	705.00
Total COGS	<u>705.00</u>
Gross Profit	6,489.46
Expense	
62000 · Promotions Expense	-1,166.00
Total Expense	<u>-1,166.00</u>
Net Ordinary Income	<u>7,655.46</u>
Net Income	<u><u>7,655.46</u></u>

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Accrual Basis

DEPT. OF CHAMORRO AFFAIRS - GUAM MUSEUM
INCOME/EXPENSE
October through December 2008

	<u>Oct - Dec 08</u>
Ordinary Income/Expense	
Income	
40100 · Interest Earned	1.96
Total Income	<u>1.96</u>
Expense	
60200 · Bank Charges	20.00
64000 · Miscellaneous Expense	100.00
Total Expense	<u>120.00</u>
Net Ordinary Income	<u>-118.04</u>
Net Income	<u><u>-118.04</u></u>

CHAMORRO VILLAGE
Income/Expense
 October through December 2008

	Oct - Dec 08
Ordinary Income/Expense	
Income	
4000 Main Pavillion	975.00
4020 CV Lease Stall	102,496.76
4060 Wednesday Night Market	37,854.00
4080 Other Income	256.00
Total Income	141,581.76
Gross Profit	141,581.76
Expense	
6000 Advertising	858.37
6010 Bad Debt Expense	3,526.56
6020 Bank Charges	76.00
6040 Communication	430.90
6045 Entertainment	
6041 Wednesday Night Market	7,475.00
Total 6045 Entertainment	7,475.00
6055 Maintenance Expense	
6056 Janitorial Services	16,551.40
6057 Contractual Maintenance	10,220.00
6058 Security	10,568.65
6059 Maintenance Supplies	9,731.68
6060 Solid Waste	11,100.00
6061 Janitorial Supplies	4,542.12
6062 Pest Control Contract	1,336.00
6055 Maintenance Expense - Other	80.00
Total 6055 Maintenance Expense	64,129.85
6075 Office Expense	-2,444.71
6075 Office Supplies Expense	1,148.58
7000 Printing & Copies Expense	973.89
7010 Promotional Expense	
60122 Promotional Exp. - Others	950.00
Total 7010 Promotional Expense	950.00
7050 Repairs Expense	17,429.46
7055 Telephone Expense	868.51
7090 Utilities	
60171 Power	11,297.33
60172 Water	17,721.67
Total 7090 Utilities	29,019.00
7095 Miscellaneous	2,365.00
Total Expense	126,806.41
Net Ordinary Income	14,775.35
Net Income	14,775.35